

NOV 5 Sunday	NOV 6 Monday	NOV 7 Tuesday	NOV 8 Wednesday	NOV 9 Thursday
FREE MORNING	FREE MORNING			
INTRO EVENT & HANGOUT WITH SPRINGER NATURE ON SCIENCE COMMUNICATION AND PUBLISHING 1:00 - 6:00 pm (tbc)	INFORMATION SESSION HOSTED BY RESEARCH IN GERMANY 12:00 - 6:00 pm (tbc)	FALLING WALLS PITCHES (FALLING WALLS LAB) @RADIALSYSTEM V 8:00 am - 6:00 pm	FALLING WALLS CIRCLE @RADIALSYSTEM V 8:00 am - 6:00 pm	FALLING WALLS BREAKTHROUGH DAY @RADIALSYSTEM V 8:00 am - 7:00 pm
DINNER HOSTED BY THE GERMAN RESEARCH FOUNDATION (DFG) (time tbc)	FREE EVENING	EVENING ACTIVITY HOSTED BY FALLING WALLS (time tbc)	FREE EVENING	FREE EVENING
<div>Hotel night included ONLY for DAAD Lab winners if DAAD Lab winner attends Information Session (6 Nov)</div> <div>Hotel night included ONLY if winner attends Information Session (6 Nov)</div> <div>Hotel night included for all winners</div> <div>Hotel night included ONLY for DAAD Lab winners</div>				

*Any nights not included but relevant to the attendance of the format must be covered by the international Lab organiser.
All times are in Central European Time (CET), last updated 5 July 2023.

Our partner hotel this year is
the **Park Inn by Radisson**
Berlin Alexanderplatz:
Alexanderplatz 7, 10178 Berlin

HOTEL COORDINATION INFORMATION FOR THE 2023 FALLING WALLS LAB FINALE

A hotel room (single room) will be reserved for you by Falling Walls. Please let Falling Walls know as soon as possible if we do not need to reserve a hotel room for you (e.g. if you live in Berlin, if you will be staying with friends). Your international Lab organiser will organise your stay with you and inform the Falling Walls Lab team in Berlin which nights to reserve at the partner hotel. Do not contact the hotel directly.

THE COSTS OF ACCOMMODATION FOR WINNERS WILL BE COVERED AS FOLLOWS:

- 5 NOV:** Included ONLY if you are a DAAD Lab winner (check with organiser) and attend the Information Session (6 Nov)
- 6 NOV:** Included ONLY if you attend the Information Session (6 Nov)
- 7 NOV:** Included
- 8-9 NOV:** Included ONLY if you are a DAAD Lab winner (check with organiser)

↪ Any nights not included but relevant to the attendance of the format must be covered by you or your Lab organiser.

ADDITIONAL OPTIONAL COSTS:

- A single room with breakfast costs **104,00 Euros/night**.
- If needed, you can request a double room subject to availability. The costs will have to be covered by you and paid for at the front desk of the hotel upon check-in.

- **STEP 1:**
Please have a look at the preliminary schedule (page 1) with your Lab organiser to help plan your stay in Berlin.

- **STEP 2:**
Please discuss the following points with your Lab organiser:

Date of Check-In:

Date of Check-Out:

Information Session (6 Nov): yes/no

- **STEP 3:**
Your Lab organiser will communicate the details of your stay with Falling Walls. Falling Walls will then reserve a single room at the partner hotel according to the provided information.

↪ All nights not included will have to be paid for by you at the front desk of the hotel upon check-in. Please discuss with your Lab organiser whether they will provide you with the necessary funds prior to your stay or if they will reimburse you after your trip. In the event that a bill, which should have been settled by you at the hotel, necessitates settlement by Falling Walls, Falling Walls reserves the right to collect incurred costs from you and/or your Lab organiser. This may result in additional charges totaling at least 19% of the original bill.

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