



The Falling Walls Foundation invites applications for a

**Project Manager, Quality Management, Young Entrepreneurs in Science (f/m/x)**

This will be a full-time position (40h/week) located in Berlin, beginning **1 September 2020**.

Young Entrepreneurs in Science motivates young researchers in online and offline workshops to embrace the entrepreneurial spirit by asking: “How much startup is in your PhD?” The Project Manager for Quality Management ensures the high standards of the YES curriculum, collects and interprets feedback data from participants and coordinates the certification of partner institutions.

The Falling Walls Foundation is a not-for-profit organisation based in Berlin. Drawing on the historical event of the fall of the Berlin wall in 1989, the focus of our work revolves around the key question: “Which are the next walls to fall in science and society?”

**Key Responsibilities**

- Developing proposals for the strategic development of the YES program and curricula
- Measuring and ensuring the quality of the Young Entrepreneurs in Science workshop design based on participant and stakeholder feedback
- Design and implementation of quantitative and qualitative data collections, including the interpretation, reporting and publication of results
- Coordinating and participating in the development and iteration of new digital workshop formats
- Technical moderation of online workshops
- Steering of external agencies, trainers and coaches (scheduling, contractual arrangements, briefings, feedback meetings, etc.)
- Implementation of the YES partner certification

**Required skills & abilities:**

- Interest in entrepreneurship, science-based start-ups and design thinking
- University degree
- Minimum of 2 years of relevant work experience in project management
- Experience in the application of quantitative and qualitative research methods
- Ability to see people, stories and strategies in surveys and data sets
- Excellent command of Excel and knowledge of survey tools
- Excellent written and spoken English & German
- Strong teamwork & communication skills
- Great attention to detail & outstanding organisational skills
- Independent & goal-oriented working method

- Ability to meet deadlines under pressure

**What we offer:**

- Full-time position initially limited to 31 August 2021 (with possibility of extension)
- Salary commensurate with experience, skills, and knowledge
- 30 days of paid vacation per year
- Work in a dynamic organisation that operates internationally
- Highly dedicated colleagues, flat hierarchies, and a friendly work environment
- Flexible work hours (incl. work from home)

If you are interested, please send your application in English or German via e-mail to [apply@falling-walls.com](mailto:apply@falling-walls.com) including:

- motivational letter and your CV
- your salary expectations
- your earliest starting date
- references

When submitting your application please mention: YES Quality\_\_ Your Name in the subject line.